# Transport Employees Trip Record Book

	Year _		
Name			

# Dalmeny Accounting Services Ltd.

Box 473 – 138 3<sup>rd</sup> Street

Dalmeny, SK

SOK 1E0

Phone (306) 254-4391 Fax (306) 254-4393

Website – www.dalmenyaccounting.ca Email – marc@dalmenyaccounting.ca

#### **Same Destination- Same Hours**

Home Terminal	Trips to (farthest point)

Depa	Departure Arrival Number of					Reimbur-			
Date	Time	Date	Time	Hours Away km Driven Meals		Lodging (keep receipts) GST Paid		sements by employer	
				Away			\$	\$	\$
							7	7	٧
									1
						TOTAL	\$	\$	\$

#### **Same Destination- Same Hours**

Home Terminal	Trips to (farthest point)

Depa	Departure Arrival Number of					Reimbur-			
Date	Time	Date	Time	Hours Away km Driven Meals		Lodging (keep receipts) GST Paid		sements by employer	
				Away			\$	\$	\$
							7	7	٧
									1
						TOTAL	\$	\$	\$

## **Different Destination or Different Hours**

Home Terminal		

(furthest point)         Date         Time         Date         Time         Hours Away         km         Meals         Crecipits)         ST Pair (recipits)           1 <td< th=""><th>Reimbur-</th><th></th><th>Lodging</th><th colspan="3">Number of</th><th colspan="2">Arrival</th><th colspan="2">Departure</th><th colspan="2">Destination</th></td<>	Reimbur-		Lodging	Number of			Arrival		Departure		Destination	
	id sements by employer	GST Paid	(keep	Meals			Time	Date	Time	Date		
	\$	\$	5									
	_											
	_											
	-											
TOTAL IC	\$	\$		TOTAL								

## **Different Destination or Different Hours**

Home Terminal		

Destination	Departure		Arrival		Number of			Lodging		Reimbur-
(furthest point)	Date	Time	Date	Time	Hours Away	km Driven	Meals	(keep receipts)	GST Paid	sements by employer
								\$	\$	\$
							TOTAL	\$	\$	\$